

UPLOADING COMPETITION ENTRIES

QCG encourages you to enter both Digital Projected Images (DPIs) and prints in club competitions.

DPIs

- Submit through MyPhotoClub by the due date.
- Judged on a computer screen or projected from a computer screen.

Prints

- Submit as a physical matted print on the due date at the club meeting.
- Submit a small digital version of the print through MyPhotoClub by the due date, for record keeping and presentation purposes.
- Judged on the actual physical print.

IMAGE REQUIREMENTS FOR UPLOADING INTO MPC

- This applies to DPIs and to the small digital version of your print
 - File format: jpeg (.jpg)
 - Colour space: sRGB
 - Maximum file size: 2 MB
 - Maximum horizontal dimension: 1920 pixels
 - Maximum vertical dimension: 1080 pixels
- Files outside of these dimensions will not be accepted by the system.
- File name: This has changed from QCG's previous method. File names should now be the title of the image. They do not need to include your name or your grade, as the system already knows this.

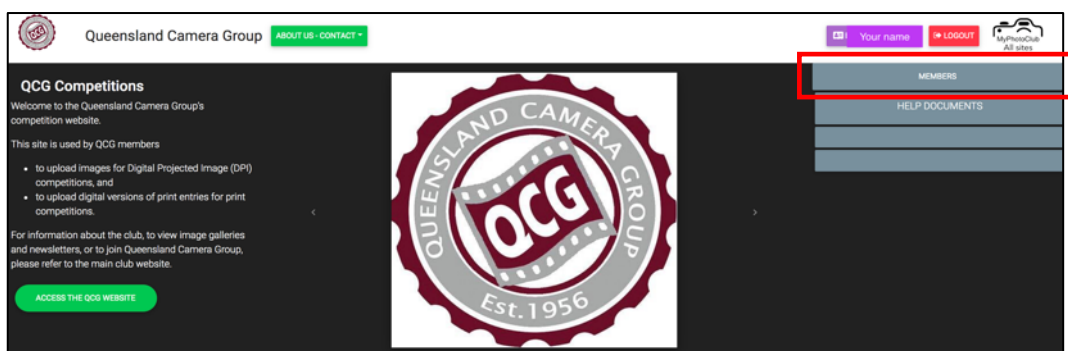
How to resize images to meet club requirements is discussed in a separate document.

UPLOADING DIGITAL IMAGES TO MYPHOTOCLUB

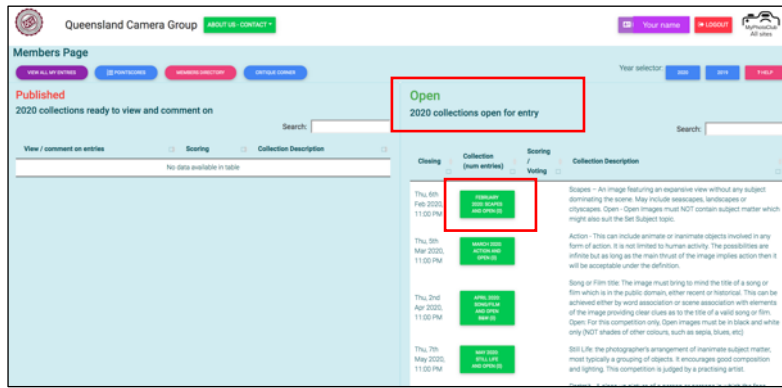
1. Access the QCG Competitions site on MPC and log in using your email address and password
 - Either directly at <https://qcggroup.myphotoclub.com.au/>
 - Or from the link on the Competitions page on the QCG website <https://www.qcg.org.au/competitions>

Save the link in your bookmarks bar or favourites!

2. Select the grey Members button.

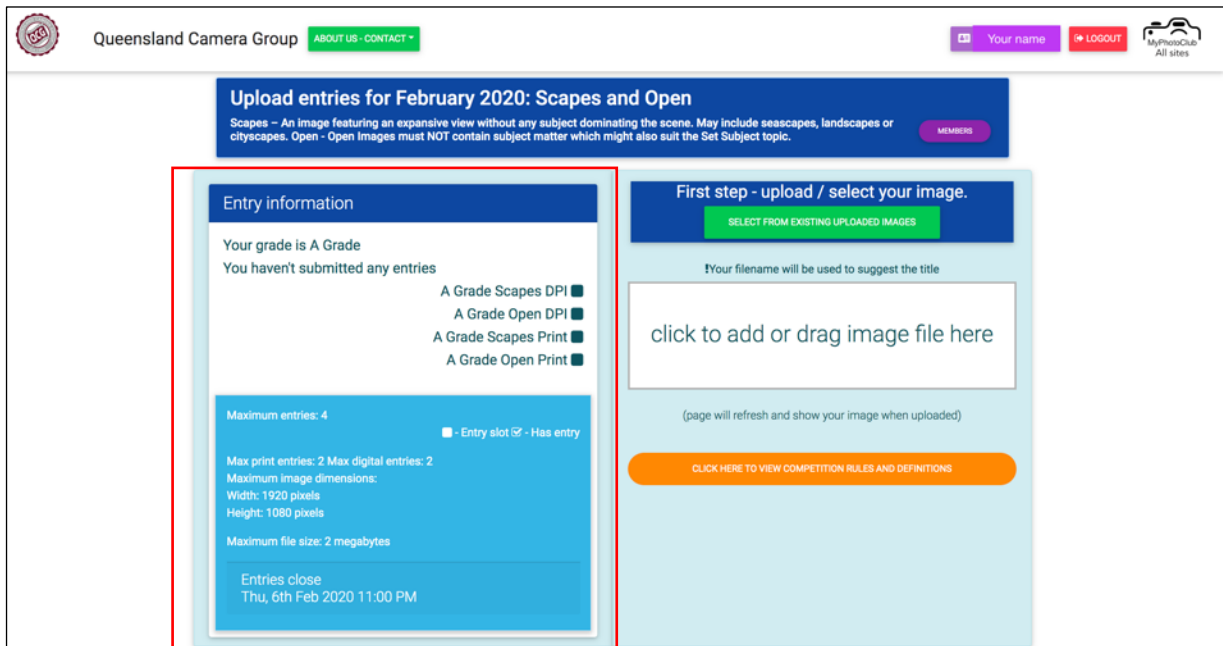


- On the right-hand side you will see a list of all QCG club competitions open for entry. Click on the competition you want to enter.



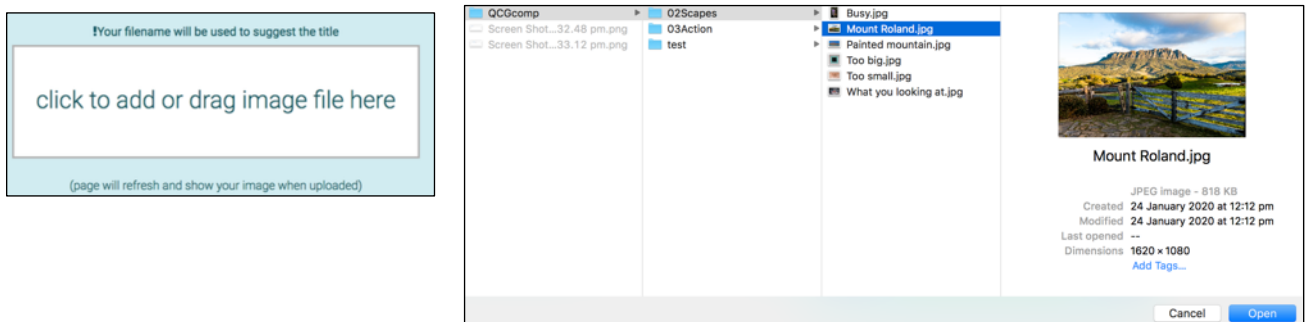
(Note that at the end of the list there may be other external competitions which use MyPhotoClub. These aren't QCG competitions – but of course you are welcome to enter them!)

- Entry information is provided on the left. You can see the sections you are eligible to enter, and how many entries in each. A tick means that an entry has been uploaded; a black box means that there is still a slot for entry into that section.



The orange button provides a link to the QCG handbook which may provide more detailed information about competition rules and definitions.

- Click in the box and a file browser will open. Select your correctly sized image and select 'Open'.



6. The system will assign a title based on the file name. You can edit this title.

- Note that there is a 35 character limit, and you can only use letters, numbers and spaces. No special characters.
- If you forget to edit the title, you will have to remove your image and re-upload it.

The screenshot shows a web interface for entering a competition. On the left, a blue box titled 'Entry information' contains the following text: 'Your grade is A Grade', 'You have 1 entry submitted.', and four radio button options: 'A Grade Scapes DPI' (unchecked), 'A Grade Open DPI' (checked), 'A Grade Scapes Print' (unchecked), and 'A Grade Open Print' (unchecked). Below this, another blue box lists rules: 'Maximum entries: 4', '- Entry slot' (checked), '- Has entry' (checked), 'Max print entries: 2', 'Max digital entries: 2', 'Maximum image dimensions: Width: 1920 pixels, Height: 1080 pixels', and 'Maximum file size: 2 megabytes'. At the bottom of this box, it says 'Entries close Thu, 6th Feb 2020 11:00 PM'. On the right, a light blue box displays 'Your image width is 1620' and 'Your image height is 1080' above a landscape photo of a mountain range. Below the photo is a text input field with the placeholder 'Enter title of your image - max 35 characters' and the text 'Mount Roland'. Underneath are three radio button options: 'Enter in A Grade Scapes DPI' (unchecked), 'Enter in A Grade Scapes Print' (unchecked), and 'Enter in A Grade Open Print' (unchecked). At the bottom of the right panel are three buttons: a green 'Submit your entry' button, a red 'Cancel' button, and an orange rounded button that says 'CLICK HERE TO VIEW COMPETITION RULES AND DEFINITIONS'.

7. Select the section you wish to enter the image in. Only the sections for your grade will be shown.

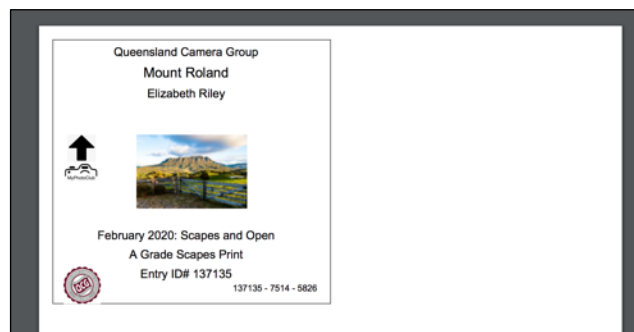
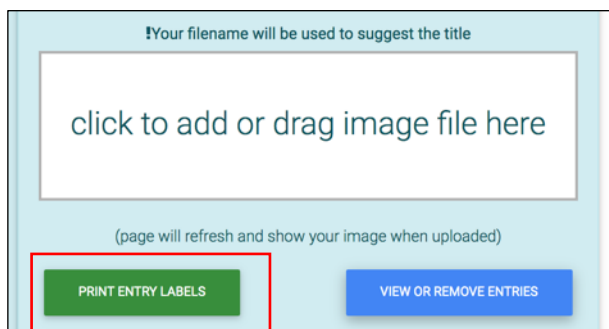
This screenshot shows a light blue box containing four radio button options for selecting a section to enter an image in: 'Enter in A Grade Scapes DPI' (unchecked), 'Enter in A Grade Open DPI' (unchecked), 'Enter in A Grade Scapes Print' (unchecked), and 'Enter in A Grade Open Print' (unchecked). Each option is accompanied by a small icon representing the category (e.g., a cloud for DPI and a print icon for Print).

8. Submit your entry.

This screenshot shows a single green rectangular button with the text 'Submit your entry' centered on it.

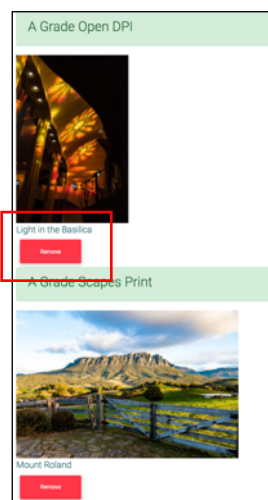
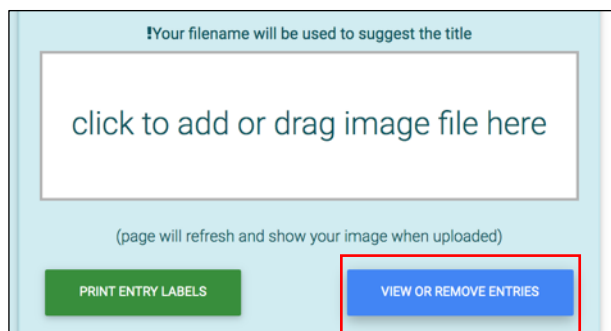
9. Repeat steps 5-8 for each image you want to enter.

10. If you have entered print sections, you will see the option to 'Print Entry labels'. These can be printed on an A4 sheet, cut out and taped to the back of your physical prints. Place the label at the top of the back of your print, with the arrow pointing to the top of the print.



Alternatively you can write these details on a sticky label and attach it to the back of the print.

11. If you want to change your entered images, you may do so up until the closing date. If you have no spare entries, you will have to remove an image and then add another one.



12. Your entries will not be visible to other club members until that collection of competitions has been published (after judging).

If you have any questions, please contact the QCG Competitions Officer at competitionsofficer@qcg.org.au

Good Luck!